

Byford BMX Committee Meeting Minutes

Location: Byford BMX club
 Date of meeting: 26th May 2016
 Meeting Opened: 6:30pm
 Meeting Closed: 8:00pm



	Action By	Action Completed By
1. Apologies: Garry Wilson, Hayley Edwards & Lisa Gravolin		
2. Attendance: Daryl Dawes, Lyn Williamson, Amanda Bowden, Karen Dowsen, Anthony Brown, Kirsty Lagden, Kerry Visser, Stacey Bridson, Steve Edwards, Jeffery Bowden, Steve Edwards, Daniel Lander & Rose Williamson		
3. Confirmation of minutes from previous meeting: <ul style="list-style-type: none"> No minutes from previous committee meeting 		
4. Matters arising from previous minutes: <ul style="list-style-type: none"> No minutes from previous committee meeting 		
5. Inward and Outward Correspondence: <ul style="list-style-type: none"> No correspondence recorded 		
6. Reports:		
President	Daryl Dawes	Nothing to report outside of what will be discussed during General Business
Treasurer	Lyn Williamson	BANK BALANCE: Main Account \$17500 & Term Deposit \$35790 PREVIOUS FORTNIGHT TOTALS: Canteen \$764.10 & Nominations \$966.50
Registrar	Hayley Edwards	<ul style="list-style-type: none"> Averaging 96 - 103 riders each week Need to confirm trophy numbers for end of round trophies Registrars to go on BMXWA course - The club to pay \$50 per person fee



	Track Manager	Anthony Brown	<ul style="list-style-type: none"> • Large wash outs from storm - Need to organize a busy bee to repair. • Lighting an issue around back end of track • Start ramp fluoro light flickering and needs to be replaced • Repairs required to sea container as leaking • Check issue of compressor cutting out
	Canteen Manager	Kirsty Lagden	<ul style="list-style-type: none"> • Trying a new supplier (Bidvest) who is able to supply a lot of the club's regular items • Reviewing canteen menu and pricing to ensure it is adequate
7. General Business:			
	Planning		<p>Daryl had asked all committee members to come prepared with a "wish list" that we would like to tackle in 2016. The full list was:</p> <ul style="list-style-type: none"> • Track Lighting • Chest Freezer for canteen • Lockable cupboard for nominations • Containers for canteen • Lockable filing cabinet for nominations • Club gazebo • Shelves for nominations • Compressor upgrade/repairs <p>The wish list will assist in forming a budget and fundraising goals for 2016.</p>



<p>Operational Expenses</p>	<p>Anthony</p>	<p>It was discussed around the purchase of tooling required for track maintenance. Was decided that this was an operational expense and the club should proceed with purchasing the small tools required.</p> <p>Consideration should be made about setting up an account with Bunnings / Masters and whether the club would be eligible for a Trade Discount.</p>
<p>Transponder system</p>	<p>Daryl</p>	<p>We missed out on Funding from the McDonalds grant. The previous committee had voted in favour of purchasing the transponder outright should the grant application fail.</p> <p>As part of the purchase, the club will have transponders to hire. Riders can borrow these at a small cost or can buy own transponders from BMXWA.</p> <p>Daryl put to the committee to vote on whether to proceed with the purchase of the transponder system at an approximate cost of \$12,000.</p> <p>All present voted in favour of purchasing the transponder system.</p>
<p>Track lighting</p>	<p>Daryl / Garry</p>	<p>A lighting assessment has been done and the clubs track lighting is well below BMX Australia standards.</p> <p>Daryl & Garry to have urgent discussions with the Shire to get the lighting rectified.</p> <p>In the short term, the club will need to find other lighting options. A portable lighting tower was decided to be organized prior to the next race meeting.</p>



		<p>If the club cannot fix the lighting, we may have to change to daytime racing.</p>
Club Logo	Daryl	<p>Club has received complaints & feedback on the club logo due to aggressive nature of the current design (e.g. skull).</p> <p>It was put to the committee that there are some existing logo designs available for a quick selection or to run a logo design competition.</p> <p>All present voted to change logo and to run the process as a competition. Competition to include local high schools and young kids around the area.</p>
Club Merchandising		<p>Once new logo is chosen, the club will need to organize some new club merchandise.</p> <p>As part of new merchandise, Committee Shirts should be considered. This will be discussed further once the logo design is finalised.</p> <p>All present voted in favour of the old stock will be sold at discounted price.</p>
Track changes		<p>Daryl has proposed to set up a "Track Changed" Subcommittee which has a purpose to assess the current track design and report back to the Committee with suggestions on changes to be made. Changes should accommodate for all riders' abilities and not made too technical.</p> <p>Subcommittee to consist of Brett Haysom, Bodie Letchford, Anthony Brown & Steven Edwards.</p>



	Additional club coach	Daryl	<p>Tony Hancox from Thud Industries has approached the club to be a coach. All present was in favour of Tony joining the club if there were no issues with the existing coach.</p> <p>Daryl to discuss with Brett.</p>
	Repairs to track and outside area	<p>Daryl</p> <p>Anthony</p>	<p>Council has advised they would like us to remove the old first aid hut. Daryl to organise for an ad to be placed on Gumtree to see if we can find someone to remove.</p> <p>Need to organise a busy bee with as much notice as possible for maximum numbers.</p>
	Volunteering	Daryl	<p>Need further ideas to raise more volunteers (e.g. vouchers for helping)</p> <p>Was discussed about investigating the point system via a Mobile App the same as what Hills BMX Club has in place. The points can be used for discount on merchandise, memberships, canteen and nominations.</p> <p>Item to be discussed at next meeting once information has been obtained regarding mobile app.</p>
	Sponsors	Daryl	<p>Need to find out what sponsors are still on board, who they are, what do they give us and what we give them</p>



	<p>Advertising</p>	<p>Daryl</p> <p>Daryl / Garry</p>	<p>The club needs to start advertising more to attract new riders.</p> <p>The club has a web site which was originally donated by a sponsor. A review and update of the website content needs to be done.</p> <p>More advertising to be done through Facebook and other social media as this is where a lot of our potential riders are.</p> <p>Must advertise that the club has hire bikes and helmets for new riders.</p>
	<p>Bike parts available at club</p>	<p>Daryl</p>	<p>We have started a new volunteer position to check riders & bikes for safety items. This has been a success but has flagged the need to have spare parts available for sale at the club (I.e. Bar plugs, etc).</p> <p>Look into a sponsor supplying at discounted cost or free, or the club to buy parts to sell.</p>
<p>8.</p>	<p>Next Meeting Date:</p>		<p>TBA</p>

DECLARATION: I declare that these minutes are a true and correct record of the proceedings of the meeting.

Name: Daryl Dawes, President

Signature.

Date: 09/06/2016