



Byford BMX Special Committee Meeting Minutes

Location: Byford BMX club
 Date of meeting: 7th July 2016
 Meeting Opened: 6:35pm
 Meeting Closed: 8:45pm

Action List:

Action	Assigned To	Due
Purchase Hi-Vis Vests	Lyn	End of July
Find sponsor for the Good Sportsmanship Award	Daryl	ASAP
Get car serviced by a mechanic	Garry	End of August
Get quote for machine hire & dirt/cracker dust for Busy Bee	Anthony	ASAP
Stocktake of shared equipment	Daryl / Garry	End of July
Write procedure for loaning shared equipment	Garry	End of July
Set up event sub-committee for Super Series & Market	Daryl	ASAP
Organise a date/time with Megan Black Photography & Allie's Captured Moments for photo shoot at the club	Daryl	ASAP
Organise St John for first aid provision for club race nights and Super Series	Daryl	ASAP

1.	Apologies: Kerry Visser & Kirsty Lagden
2.	Attendance: Daryl Dawes, Garry Wilson, Lyn Williamson, Karen Dowsen, Anthony Brown, Stacey Bridson, Steve Edwards, Daniel Lander & Hayley Edwards
3.	Confirmation of previous minutes: Moved: Garry Secoded: Lisa
4.	<p>General Business:</p> <p>Track Lighting Update: The Shire has advised the club that we should be budgeting for the remainder of this year to hire the portable lighting towers as it is unlikely (due to the cost of the project) for the Shire to complete the upgrade any earlier.</p> <p>The Shire has also advised that they currently have a spending freeze on at present which has put a hold on getting the concept designs done. Daryl has agreed with the Shire that the club would pay for the study to be done so that when the spending freeze is lifted, we can move forward without any delays. Shire will forward an invoice to the club shortly.</p>



<p>MOTION: That the race format for Term 3 is changed to become 4 Motos straight through (no break)</p> <p>Motion was discussed and the final outcome that was voted upon was: Terms 1 & 4 each year will stay 5 Motos with break. Terms 2 & 3 each year will be reduced to 4 Motos with no break. In lieu of trophies, riders who qualify in Terms 3 & 4 2016 (Round 2) will have entry into the end of year breakup at a place to be determined closer.</p> <p>MOVED: Garry SECONDED: Daryl VOTE: All in favour</p>
<p>MOTION: That 6 Orange Hi-Viz Vests with "Committee" and 6 Yellow Plain Hi-Viz Vests be purchased.</p> <p>MOVED: Daryl SECONDED: Garry VOTE: All in favour</p>
<p>MOTION: That the Club Management Plan be adopted.</p> <p>MOVED: Daryl SECONDED: Garry VOTE: All in favour</p>
<p>MOTION: That the proposed 2016/2017 Budget be approved.</p> <p>MOVED: Daryl SECONDED: Garry VOTE: All in favour</p>
<p>MOTION: That a design for the new club logo be selected.</p> <p>Motion was discussed and all logo designs reviewed. The committee selected 2 of the designs out of all the entries. The committee is wanting to have the 2 designs changed up slightly and will put it to a vote afterwards.</p>
<p>MOTION: That the Good Sportsmanship Award Program be implemented.</p> <p>MOVED: Daryl SECONDED: Garry VOTE: All in favour</p>
<p>MOTION: That the club assess the need for a 2.5-ton roller for track maintenance.</p> <p>Motion was discussed and the committee felt that purchasing a roller was not a good decision at this stage. The vehicle the club owned was discussed and it was agreed that the car needs to be maintained (Serviced by a mechanic) and that proper procedures put in place when it is in use.</p>
<p>MOTION: That machine hire for the busy bee be approved.</p>



Motion was discussed and the track changes that were being suggested will be postponed until after the worst of the winter weather. As such, track surface repairs will be undertaken at this stage.

MOVED: Daryl SECONDED: Garry VOTE: All in favour

MOTION: That we purchase 2 hard brooms, 2 shovels and also another big rake.

MOVED: Daryl SECONDED: Garry VOTE: All in favour

MOTION: That we purchase new Helmets, Gloves and a Toolkit with the DSR Shared Equipment Grant we recently received.

Motion was discussed. A stock take of existing equipment will be undertaken at the Busy Bee and a list formulated for equipment required. A sign out system will be implemented to ensure that equipment does not go missing.

MOVED: Daryl SECONDED: Garry VOTE: All in favour

MOTION: That we organise to have an account opened with Bendigo Bank with 2 Debit Cards linked.

Motion was discussed and it was agreed that \$1000 to be transferred into the account to start off. The account would be reconciled using the same process as Petty Cash each week and topped up to the \$1000. Cards to be used by Registrar (Hayley Edwards) for Memberships and by President (Daryl Dawes) for all other expenditure.

MOVED: Daryl SECONDED: Garry VOTE: All in favour

MOTION: That we organise to have an EFTPOS machine organised for the club. Monthly rental fee to be absorbed by the club but the transaction fees to be passed on to the purchaser.

Motion was discussed and it was agreed that this would be postponed as the club does not presently have merchandise for sale.

Club Merchandising: It was agreed that we look at getting Club Plates, Jerseys, Shirts, Jumpers and Hats. Stubby Holders aren't a big seller and we still have a lot with the old logo.

Item to be postponed until logo has been voted upon.

Super Series / Market: Stacey has suggested that we look at running a Market alongside our Super Series. Stacey and Daryl have done some preliminary works and have received approval and support from both the Shire of Serpentine Jarrahdale and BMX Sports WA.

